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Appointment Check list

Forms	Engagement Letter and Form's Signed (2pg's)* T1013 Signed (If applicable) RC59 Signed (if applicable)
Documents	Prior Tax Returns and files Notices of Assessment (Canada Revenue Agency correspondence
Slips	All T4 slips and (T3, T5, T4E, T4A, T4AP) Employment income Old Age Security and CPP benefits Other pensions and annuities Employment insurance benefits Social assistance payments Workers' compensation benefits
Receipts	Interest and dividends Sale or deemed sale of stocks, bonds or real estate For support of a child, spouse or common-law partner RRSP income or withdrawals Receipts for professional or union dues Tool expenses Medical expenses Tuition/Education receipts for qualifying students Physical Activity receipts Transit pass receipts Receipts for charitable donations Receipts for political contributions Child care expenses Adoption expenses Children's sports programs (physical activity credit) Moving expenses Interest paid on student loans Carrying charges and interest expenses Automobile expenses Travel expenses Office-in-home expenses (T777)
Other	Universal Child Care Benefit confirmation Capital gains/losses records Northern residents deductions Rental income & expense records Business, farm or fishing income & expense records Disability Tax Credit application (T2201) Declaration of Conditions of Employment (T2200) Automobile/Travel Logbooks